



VJJA BOARD OF DIRECTORS MEETING

Annual Business Meeting

**The Cavalier Hotel
Virginia Beach, Virginia
November 3, 2005**

I. Minutes of Last Meeting

Beth Stinnett, State Secretary, was present and provided copies of the minutes from the 2004 Annual Business Meeting. Kathleen Meenehan, Warrenton Court Service Unit, made a motion to dispense with the reading of the minutes. The motion was seconded by Katherine Farmer, Henrico Court Service Unit and carried unanimously.

II. Treasurer's Report

Donna Baker, State Treasurer, was present and reported the following account balances: General Account as of 10/15/2005 - \$16,438.83. Institute Account as of 10/15/2005 - \$45,983.74. Members were reminded that conference expenditures had not been deducted from the balances. Donna also made the members aware of the Board's recent policy decision to begin using money from the Institute Account to supplement district and regional training events. Jim Woolf, VA Beach Court Service Unit, made a motion to accept the Treasurer's Report. The motion was seconded by Kathleen Meenehan, Warrenton Court Service Unit, and it was carried unanimously.

III. District Reports

- A. Tidewater
- B. Capital
- C. Valley
- D. Blue Ridge
- E. Northern
- F. Southwest

In the interest of time, district reports were passed by, but each District Chair awarded a gift basket / door prize representative of their region of the state.

IV. Committee Reports

A. Legislative Liaison:

Bob Bermingham, Legislative Liaison, was present, but because the inclusion of juvenile probation officers in the Virginia Law Officers Retirement System (VaLORS) continues to be the "hot ticket" item, deferred to Bill Harrell, VaLORS Campaign Chair. Bill was present and provided both a verbal and written report (see written report attached).

B. Institute Planning:

Katherine Farmer, Fall Institute Planning Chair, was present and provided a report. She reported that inclusive of exhibitors, there were nearly 400 participants at the conference. She thanked everyone for attending and invited interested parties to join the 2006 Institute Planning Committee.

C. Public Relations:

Sheila Hightower, was present and provided a report. She thanked the nearly 50 exhibitors registered for the conference.

D. Bylaws:

Amy Darby, Bylaws Chair, was not present and there was no report.

E. Scholarship:

Ricky Teague, Scholarship Chair, was present and helped present the following scholarships:

Aileen Lewis, 10th District Court Service Unit – Boydton, \$500

Dayna Hansen, 1st District Court Service Unit – Chesapeake, \$500

F. Awards:

Scott Warner, Awards Chair, was present and helped present the following awards:

Meritorious Award in the Area of Court Services

Charles Watts, Supervisor, 25th Court Service Unit – Lexington

Meritorious Award in the Area of Residential Services

Colleen French, Assistant Superintendent, Roanoke Valley Juvenile Detention

Meritorious Award in the Area of Administration

James Rankin, Director, 31st Court Service Unit – Manassas

Meritorious Award in the Area of Community Service

Paul Greggs, Director, TRGHC – Westhaven Crisis Center

Meritorious Award in the Area of Community Service

Wards of Oak Ridge Juvenile Correctional Center

Kathryn Dickerson, Superintendent, accepting

G. Editorial:

Gary Conway, Editorial Chair was present and provided a report. He reported that 4 issues of the *Advocate* were printed during the year and because of the support of advertisers the committee was able to stay within budget. He made the membership aware that one of the issues the Board would be considering in the near future was whether to move from a print publication to an electronic format. He encouraged members with strong feelings in the issue to make their preferences known to a district or state officer.

H. Standards & Benefits:

Richard Hagy, Standards & Benefits Chair, was not present and there was no report.

I. Membership:

James Woolf, Membership Chair, was present and provided a report. He reported that the association had 735 members prior to the conference. He also made the association aware that he would be stepping down as Membership Chair at the end of the current term.

J. Training Consultant:

Diane Floyd, Training Consultant, was present and provided a report. She reported that VJJA provides nearly 40 hours of free and discounted training annually. She also provided the dates for the Spring Conference, in Virginia Beach - March 30 & 31, 2006.

L. **Web Site:**

Beth Stinnett, Webmaster, was present and provided a report. She indicated a number of improvements have been made to the website to include the addition of vjja.org domain e-mails for members, list servs and a job bank. She encouraged members to visit the website at: www.vjja.org.

V. **Old Business**

A. **40 Year Anniversary Conference:**

Members were made aware that 2006 will mark the 40th year of the association. They were also informed that the 2006 Fall Institute would include a VJJA birthday celebration and memorabilia display. Members with old directories, pictures and other memorabilia were asked to contact 40th Anniversary Planning Chair, Paul Greggs.

VI. **New Business**

A. **President's Child Advocacy Fund:**

President Bob Bermingham announced the creation of a Child Advocacy committee made up of the Executive Board. The purpose of the committee is to approve and dispense funds from the newly created Child Advocacy Fund to support philanthropic activities. A formal process for requests will be established.

B. **2006 State Board Nominations & Election Process:**

Lewis Wright, State Nominations & Elections Chair, led the nomination process. He made the membership aware of the following slate of officers put forward but forward nominating committee:

President - Beth Stinnett, DJJ Central Office, Division of Community Programs

There were no nominations from the floor. Kathleen Meenehan seconded the nomination. Ricky Teague, 29th Court Service Unit, made motion to close the nominations. The motion was seconded by Gary Conway, Staunton Court Service Unit and was carried unanimously.

Vice President – James Woolf, Virginia Beach Court Service Unit

There were no nominations from the floor. Kathleen Meenehan seconded the nomination. David James, retired member and past President, made a motion to close the nominations. The motion was seconded by Gary Conway, Staunton Court Service Unit and was carried unanimously.

Secretary – Ronald Telsch, Natural Bridge Juvenile Correctional Center

There were no nominations from the floor. Ricky Teague seconded the nomination. David James made a motion to close the nominations. The motion was seconded by Scott Warner, Fairfax Court Service Unit and was carried unanimously.

Treasurer – Donna Baker, Virginia Beach Court Service Unit

There were no nominations from the floor. Kathleen Meenehan seconded the nomination. David James made motion to close the nominations. The motion was seconded by Paul Greggs, Tidewater Regional Group Home Commission – Westhaven Crisis Center and was carried unanimously.

Lewis reported that ballots would be mailed in late November and elected officers would take office on January 1, 2006.

VII. **Adjournment**